

Direct Debit Mandate Request

Please use this form to request new Direct Debit mandates by sending it to the people or organisation that you currently pay by Direct Debit. All information should be completed in BLOCK CAPITALS.

To	<input type="text"/>	From	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>

PLEASE FOLD HERE

Direct debit mandate request form

Reference number

I/we have changed my/our bank account details and wish to amend my/our Direct Debit mandate. Please acknowledge this request and confirm the new payment details or provide a new mandate if you are unable to complete this request.

Payee details: **Citibank International plc, Global Consumer Banking,
PO Box 5350, Hammersmith Grove, London W6 0WT**

Sort code Account number

Account name

Signature Signature


Date (dd/mm/yy) Date (dd/mm/yy)

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A member of 



The Direct Debit Guarantee



- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid and the payment dates change, Citibank International plc will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Citibank International plc or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to Citibank International plc.