



Direct Debit Cancellation Request

Please use this form to cancel any Direct Debit mandate instructions from your old account. Make sure the payments will be made by your Citibank Account before you cancel. Then send this form to your old bank/building society. All information should be completed in BLOCK CAPITALS.

To	<input type="text"/>	From	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>

PLEASE FOLD HERE

Standing order cancellation form

Account number (Your old account number)

Account name

(Tick one box only)

Please cancel all my/our Direct Debits. No further payments are to be made after / /

Please cancel the Direct Debits as detailed on the enclosed form.

Signature

Date (dd/mm/yy) / /

Signature

Date (dd/mm/yy) / /

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12/04

Member of Citigroup



The Direct Debit Guarantee



- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid and the payment dates change, Citibank International plc will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Citibank International plc or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to Citibank International plc.